

Meeting Agenda*

NOTICE OF REGULAR MONTHLY MEETING

Notice is hereby given that the Board of Aldermen of the City of Seligman, Missouri, will conduct a Regular meeting beginning at 6:00 P.M. on July 14th, 2025, at City Hall, 29144 Main Street, Seligman, MO 65745.

****Discussion will be held to agenda items only****

The tentative agenda of the meeting includes:

Call to Order: Mayor Avers

CONSENT AGENDA

- Approve the meeting minutes of June 9th, 2025
- Approve the special meeting minutes of June 23rd, 2025
- Approve Unpaid Bills
- Approve Adjustments

AUDIENCE: (3 minutes permitted)

- None

REGULAR AGENDA (tentative):

- Unfinished Business
 - Video Conferencing policy (discussion and approve ordinance)
 - Six month financial statement to publish (discussion and approve resolution)
 - MO Department of Natural resources Treatment agreement (discussion and approve ordinance)
- Department Reports
 - City Hall Report (staff, recent City events and news, utility billing)
 - Financial Report (taxes, financial reports, budget)
 - Police Department Report (law updates, equipment, training, reporting information)
 - Public Works Report (Water, Sewer, Parks, Streets and Cemetery work orders, repairs, equipment and project updates)
- New Business
 - Code update - 405.340: "C-2" General Commercial District update adding Recreational Vehicle Park as a permitted use. (discussion and approve ordinance)
 - RV Park special use permit conditions / requirements proposal (discussion and recommendation to planning and zoning commission)

Complete Counsel Proposed ordinances and/or resolutions to be discussed and/or acted upon at any meeting which were made known to the city clerk prior to the agenda posting deadline are available on the City website. News Media may obtain copies of this notice by contacting the city clerk at Seligman City Hall, 29144 Main St., Seligman, MO 65745, 417-662-3600 phone, 417-662-3718 fax

Posted July 10th, 2025 at City Hall 4:30pm by _____

6/9/25 MEETING MINUTES- DRAFT



Call to Order 6:00pm

Present Aldermen McKinney, Pratt, Lamb and Tanis (webex). Mayor Avers, Brian Nichols, Matt Phillips, Harrison Pratt, Brenda McIlvain, Clifford Ferguson, Neal Stanley, Jeanie Rapheal, Ron Corn and Michelle Lugenbell.

Absent Aldermen Tanis until 6:08pm (webex)

Consent Agenda Approval Approval of minutes, unpaid bills, and utility adjustments. Motion to approve the consent agenda. McKinney, Second Lamb, Aye All Nay None Absent Tanis *(there was confusion on the vote that was cleared up and recorded after the audience portion)*

Audience

- Clifford Ferguson - Addressed the board about multiple item he read from an undisclosed document - Provided 3 minutes, listed on the agenda, no discussion.
- Michelle Lugenbell - Presented a map and request from residents on 3rd street and South street concerning the fire hydrant on the street - no discussion.

Regular Agenda (Tentative)

- Unfinished Business
 - 2024 Audit Report and Discussion, Presented by Blake Pace with Decker & Pace.
 - Mayor Additional Hours - By ordinance the Mayor can request additional compensation for hours worked, approval by the Board of Aldermen is required.
 - Before any discussion took place the Mayor excused himself out of the room 6:30pm, Alderman McKinney lead the discussion on the matter as Mayor Pro Tem.
 - Motion to authorize payment for the 30:53 additional hours worked. Tanis. No second received, the motion died. Alderman McKinney said we will bring this back up at the next meeting if not sooner.
 - Video Conference Policy - Discussion of the policy drafted by Lauber Municipal Law
 - The Mayor asked the Board for any feedback or changes as drafted, no objections from the Aldermen received, this will be ready for next month.
- Department Reports
 - City Hall Report (Financial Report, tax totals, utility billing update, staffing, City events) Mayor Avers read the report in the council packet.
 - Police Department Report (monthly activity and news) Mayor Avers read the report in the council packet.
 - Public Works Report (recent repairs and work reports for Streets, Parks, Water, Sewer, Cemetery) Mayor Avers read the report in the council packet.
- New Business
 - None

Resignation - At the end of the meeting Alderman Lamb presented the Mayor with his resignation effective June 9th, this was not on the agenda and the public was not informed.

- Motion to accept the resignation. McKinney, Second Lamb, Aye All Nay None

Resignation - Alderman Pratt presented the Mayor with her resignation effective June 9th, this was not on the agenda and the public was not informed.

- Motion to accept the resignation. McKinney. Motion died.
- Mayor, this is an issue as the Board only has three members and would not be able meet quorum, therefore the resignation will not be accepted. Alderman Pratt agreed to stay until a replacement could be found.

Adjourn - Motion to Adjourn at 6:54pm - Motion Tanis, Second McKinney, Aye All Nay None, Absent
Lamb - Motion Passed.

6/23/25 MEETING MINUTES*



Call to Order 6:30pm Mayor Avers, Alderman McKinney and Tanis.

Present Aldermen McKinney and Tanis. Mayor Avers, Brian Nichols, Matt Phillips, Clifford Ferguson, Richard Carter, Josh Corn, Kyle Fultz, Sharon Tate, Kenneth Greene, Eric Freeman

Agenda

Vacant Alderman Seats - 6/9/25 Alderman Lamb and Alderman Pratt presented the Mayor with formal resignation letters, Alderman Pratt agreed to stay on until a replacement could be found, 6/23/25 Alderman Pratt did not show to the meeting after discussing it earlier in the day with Brian at City Hall. The Missouri Municipal League was consulted for assistance with this situation and provided guidance. The Mayor, Alderman McKinney and Tanis asked questions to the interested parties that attended, at 6:42pm Alderman Mckinney motioned to appoint Richard Carter as East Ward Alderman until the April 2026 election. Second Tanis, Aye All Nay None

Oath of office signed.

The Aldermen and Mayor discussed the three members of the public interested in the West ward seat, Alderman Carter motioned to appoint Kenneth Greene as West Ward Alderman until the April 2026 Elections. Second McKinney, Aye McKinney, Tanis, Carter, Nay None

Oath of office signed.

MODNR Bilateral Compliance Agreement - Discussion, explanation by Kyle Fultz (system operator), this will be discussed further in July.

Water tower leak repair bid - Discussion about the bid to repair the leaking joint on the water tower.

Adjourn - Motion to Adjourn at 7:04pm - Motion McKinney, Second Tanis, Aye All Nay None

City of Seligman
Unpaid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
Abby J Wilson			
Bill	07/08/2025	Mileage for court & filing - June 4th to July 7th 56x3=168	110.04
Total Abby J Wilson			110.04
CORE & MAIN			
Bill	06/24/2025	Inventory Restock	312.78
Bill	06/24/2025	BAXLEY/ADAMS INSTALL	775.37
Bill	06/23/2025	Inventory restock	1,589.16
Total CORE & MAIN			2,677.31
FIRST RESPONDER OUTFITTERS			
Bill	06/30/2025	Velcro under belt	15.99
Bill	06/30/2025	pants and shirts	241.96
Total FIRST RESPONDER OUTFITTERS			257.95
FirstNet			
Bill	06/30/2025	Police Mobile Data	82.48
Total FirstNet			82.48
GOBEC FIBER			
Bill	06/23/2025	internet	94.80
Total GOBEC FIBER			94.80
LAUBER MUNICIPAL LAW			
Bill	06/30/2025	Special Counsel General Municipal	672.00
Total LAUBER MUNICIPAL LAW			672.00
LUCKY T'S			
Bill	06/23/2025	Fuel bill May 2025	494.45
Total LUCKY T'S			494.45
Mercy			
Bill	06/30/2025	Curtis Medical bill, ladder accident	1,447.00
Total Mercy			1,447.00
MICHAELS			
Bill	06/23/2025	FLAGGING TAPE AND HOSE BIB	76.71
Total MICHAELS			76.71
MISSOURI DEPT OF NATURAL RESOURCES			
Bill	06/15/2025	PRIMACY FEE- WATER	3,641.96
Total MISSOURI DEPT OF NATURAL RESOURCES			3,641.96
Missouri One Call System, Inc.			
Bill	06/23/2025	April, May, June Locate fees	31.05
Total Missouri One Call System, Inc.			31.05
O'REILLY AUTO PARTS			
Bill	06/20/2025	Police wiper blades	39.62
Total O'REILLY AUTO PARTS			39.62
PBS			
Bill	06/23/2025	PRINTER CONTRACT	54.50
Total PBS			54.50
RG3 METER COMPANY			
Bill	06/30/2025	15 meter registers - 11 year warranty replacement	3,925.26
Total RG3 METER COMPANY			3,925.26

City of Seligman
Unpaid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
Turn Key Mobile inc			
Bill	06/20/2025	Police -camera license for the year	320.00
Total Turn Key Mobile inc			320.00
US BANK			
Bill	06/23/2025	Copier lease	124.04
Total US BANK			124.04
USPS			
Bill Pmt -Check	02/21/2025	WATER BILL POSTAGE	-0.87
Total USPS			-0.87
TOTAL			14,048.30



Adjustments*

City of Seligman							
Transaction List							
Sorted by Location No							
From 06/01/2025 through 06/30/2025							
Account No	Location No	Customer Name	Trans. Date	Trans. Type	Reason	Batch	Amount
LEE-DAR01	1-0000007000	LEE. DARCIE	06/06/2025	Adjustment	SEWER		-134.00
33k in ground pool filled, partial billed this month							-134.00
STER-GLO01	2-0000007670	STERLING. GLORIA	06/06/2025	Adjustment MOV	MOV		
Internal Transfer to new location							60.00
							22.50
							17.12
							99.62
MART-GLO01	6-0000006000	STERLING. GLORIA	06/06/2025	Adjustment MOV	MOV		
							-60.00
							-22.50
							-17.12
							-99.62
Grand Totals				Adjustment			
							0.00
							-134.00
							0.00
							-134.00
07/09/2025 03:19:42 PM							
Transaction List				Page Number:		1	

AN ORDINANCE OF THE CITY OF SELIGMAN TO ADOPT A VIDEO CONFERENCE
MEETING POLICY FOR THE BOARD OF ALDERMEN.

WHEREAS, the Board of Aldermen meets monthly and requires members to be physically present in order to be part of the quorum; and

WHEREAS, with enhanced technology it is now possible for members to be part of the quorum when he or she cannot physically be at the meeting.

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SELIGMAN,
MISSOURI, AS FOLLOWS:

Section 1: That the Board of Aldermen hereby adopts a Video Conference Meeting Policy for the Board of Aldermen (EXHIBIT A).

Section 2: That this Ordinance shall be in full force and effect after its day of passage.

READ TWO TIMES AND PASSED THIS 14TH DAY OF JULY, 2025.

Michael Avers, Mayor

ATTEST

Brian Nichols, City Clerk

1st Reading

Motioned _____
 Seconded _____

Aye

Nay

McKinney	_____	_____
Tanis	_____	_____
Carter	_____	_____
Greene	_____	_____

Absent _____

2nd Reading

Motioned _____
 Seconded _____

Aye

Nay

McKinney	_____	_____
Tanis	_____	_____
Carter	_____	_____
Greene	_____	_____

Absent _____

EXHIBIT A:

Video Conference Meeting Policy for the Board of Aldermen

Meetings Using Video Conference Technology.

1. Policy Statement. While it is legally permissible for members of the City's public governmental bodies to attend meetings and vote via video conference transmission, a member's use of video conference attendance should occur only sparingly. Because it is good public policy for citizens to have the opportunity to meet with their elected officials face-to-face, elected members of a public governmental body should endeavor to be physically present at all meetings unless attendance is unavoidable after exercising due diligence to arrange for physical presence at the meeting. The primary purpose of attendance by video conference connection should be to accommodate the public governmental body as a whole to allow meetings to occur when circumstances would otherwise prevent the physical attendance of a quorum of the body's members. A secondary purpose of attendance by video conference should be to ensure that all members may participate in business of the public governmental body that is emergency or highly important in nature and arose quickly so as to make attendance at a regular meeting practically impossible. Except in emergency situations, all efforts should be expended to ensure that a quorum of the members of the public governmental body be physical present at the normal meeting place of the body.
2. Video Conference Defined. For purposes of this section "video conference" or "videoconferencing" shall refer to a means of communication where at least one member of a public government body participates in the public meeting via an electronic connection made up of three components: (1) a live video transmission of the member of the public governmental body not in physical attendance; (2) a live audio transmission allowing the member of the public governmental body not in physical attendance to be heard by those in physical attendance; and (3) a live audio transmission allowing the member of the public governmental body not in physical attendance to hear those in physical attendance at a meeting. If at any time during a meeting one or more of the elements of a video conference becomes compromised (e.g., if any participants are unable to see, hear, or fully communicate), then the video conference participant is deemed immediately absent and this absence should be reflected in the minutes. A video conference participant's absence may compromise a quorum in which case the applicable Missouri laws shall take effect regarding a broken quorum.
3. Frequency of Use of Video Conference Attendance. A member of a public governmental body shall not attend more than two meetings via video conference in a rolling twelve-month period. In keeping with the policy stated in subsection (a) above, attendance via video conference should only occur sparingly and for good cause. Such good cause shall be at the discretion of the member seeking to attend by video conference but shall be for significant reasons such as military leave, serious illness or injury of the member or a member of his or her immediate family, including father or mother, spouse, sibling, child, or grandchild.

4. Physical Location. Members of the public may not participate in a public meeting of a governmental body via video conference. The public wishing to attend a meeting, and elected officials not participating via videoconferencing of a meeting, shall participate at the physical location where meetings of the public governmental body are typically held, or as provided in a notice provided in accordance with the Sunshine Law. The public governmental body shall cause there to be provided at the physical location communication equipment consisting of an audio and visual display, and a camera and microphone so that the member(s) of the public governmental body participating via videoconferencing, the members of the public governmental body in physical attendance, and the public in physical attendance may actively participate in the meeting in accordance with rules of meeting decorum. The communication equipment at the physical location of the meeting must allow for all meeting attendees to see, hear, and fully communicate with the videoconferencing participant.
5. Voting. Elected members of a public governmental body attending a public meeting of that governmental body via video conference are deemed present for purposes of participating in a roll call vote to the same effect elected members of a public governmental body in physical attendance at a public meeting of that governmental body are deemed present. As indicated in subsection (b) above, if any component of the video conference communication fails during the meeting, the member attending the meeting by video conference whose connection failed shall be deemed absent immediately upon such failure, and if the public governmental body was in the act of voting, the voting shall stop until all of the components of video conference attendance are again restored and the video conference participant's presence is again noted in the minutes.
6. Closed Meetings. In a meeting where a member of a public governmental body is participating via videoconferencing and the meeting goes into a closed session, all provisions of Missouri law and City ordinances relating to closed sessions apply. Upon the public governmental body's vote to close the meeting, all members of the general public shall not be present. Likewise, a member of a public governmental body participating via videoconferencing must ensure there are no members of the public present at their location to see, hear, or otherwise communicate during the closed session. The member must also take all reasonable precautions to guard against interception of communication by others. Failure to ensure the requirements of this subsection may result in corrective action by the full public governmental body in accordance with City regulations.
7. Minutes. In the meeting, whether in open or in closed session, the minutes taken should reflect the member, if any, participating via video conference; the members in physical attendance; and members, if any, absent.
8. Emergency meetings. In the event that emergency circumstances create an impossibility for the members of a public governmental body to physically attend, the body as a whole may meet, and if necessary vote, by video conference. Examples of such emergency circumstances include, but are not limited to, war, riot, terrorism, widespread fire, or

natural disaster such as earthquake, tornado, hurricane, flood, or blizzard. To the extent possible in such circumstances, the public governmental body shall use reasonable efforts to cause a physical location to be provided for public attendance and participation.



RESOLUTION FOR THE CITY OF SELIGMAN TO APPROVE THE 2025 FINANCIAL STATEMENT TO PUBLISH

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SELIGMAN, BARRY COUNTY, MISSOURI, that the City of Seligman shall publish a six month financial statement before the end of July each year.

The statement shall be as shown on the attached Exhibit A, which is incorporated herein by reference and approved.

Passed and approved by the City of Seligman, Missouri this 14th day of July 2025.

MICHAEL AVERS, MAYOR

ATTEST:

BRIAN NICHOLS, CITY CLERK

Motioned _____
Seconded _____

Aye

Nay

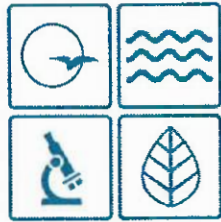
McKinney	_____	_____
Tanis	_____	_____
Carter	_____	_____
Greene	_____	_____

Absent _____

City of Seligman, Missouri
Statement of Revenues and Expenditures
Fiscal year January 1, 2025 to December 31, 2025

REVENUES:	YTD	Budget	%
GENERAL	\$ 150,509.27	\$ 200,000.00	75.25%
WATER	\$ 227,090.19	\$ 445,000.00	51.03%
SEWER	\$ 54,147.07	\$ 110,000.00	49.22%
PARK	\$ 22,356.26	\$ 41,000.00	54.53%
STREET	\$ 63,577.55	\$ 138,000.00	46.07%
CAPITOL IMP	\$ 40,477.45	\$ 119,500.00	33.87%
TOTAL REV:	\$ 558,157.79	\$ 1,053,500.00	
EXPENDITURES:			
GENERAL	\$ 121,601.46	\$ 300,000.00	40.53%
WATER	\$ 147,398.40	\$ 305,000.00	48.33%
SEWER	\$ 40,902.91	\$ 110,000.00	37.18%
PARK	\$ 15,950.29	\$ 45,000.00	35.45%
STREET	\$ 67,277.36	\$ 120,000.00	56.06%
CAPITOL IMP	\$ 23,180.73	\$ 119,500.00	19.40%
TOTAL EXP:	\$ 416,311.15	\$ 999,500.00	





MISSOURI
DEPARTMENT OF
NATURAL RESOURCES

Mike Kehoe
Governor

Kurt U. Schaefer
Director

June 9, 2025

The Honorable Michael Avers, Mayor
City of Seligman
29144 Main Street
Seligman, MO 65745

BILATERAL COMPLIANCE AGREEMENT/LEVEL 2 ASSESSMENT
SANITARY DEFECTS
RESPONSE REQUIRED

Dear Mayor Avers:

The Seligman public water system has violated federal and state Safe Drinking Water Law and Regulations as listed in the enclosed Bilateral Compliance Agreement (BCA). Treatment technique triggers (TTT) occurred during November 2024, December 2024, and April 2025. A TTT event is triggered either through the accrual of two or more total coliform positive samples in one month or failure to collect repeat samples following a routine total coliform positive sample. The accrual of three or more TTT events during a consecutive 12-month period requires a BCA to return the system to compliance.

On May 21, 2025, a team member from the Missouri Department of Natural Resources conducted an Assessment Level 2 evaluation of the Seligman public water system (system) located at 29144 Main Street, Seligman, in Barry County. Enclosed is the Level 2 Assessment Form for you to review and keep for your records. During the visit, there was no definitive cause for the recent positive bacteriological results; however, the system has experienced issues that may have contributed to the contamination. The following sanitary defects were identified:

1. Well #4 had unsealed openings at the entry of the electrical wires and the casing vent. The casing vent was repaired by adjusting the screen to prevent the opening. The opening at each end of the electrical conduit was unable to be repaired during the assessment. The well samples have been bacteriologically safe.
2. The system experienced higher than normal demand due to recent fires.
3. The system experienced a low-pressure event (confined to one service connection).

The BCA provides a timeline to correct the above sanitary defects. It is the department's responsibility to take actions to bring your public water system back into compliance with the provisions of the Safe Drinking Water Law. This letter is to inform you that your water system is in violation of safe drinking water law and regulations and, as such, may be subject to court actions in the event the deficiencies remain uncorrected.



Section 640.131(1) of the Revised Statutes of Missouri (RSMo) requires the department to engage in Conference, Conciliation, and Persuasion (CC&P) in resolving issues of non-compliance involving regulated public water systems. For your reference, Section 640.102(2) RSMo defines CC&P as “a process of verbal or written communications consisting of meetings, reports, correspondence, or telephone conferences between authorized representatives of the department and the alleged violator. The process shall, at a minimum, consist of one offer to meet with the alleged violator tendered by the department. During any such meeting, the department and the alleged violator shall negotiate in good faith to eliminate the alleged violation and shall attempt to agree upon a plan to achieve compliance.”

At this time, we would prefer to pursue a voluntary course of action intended to return your water system to compliance. The enclosed Agreement includes corrective actions your water system must complete within a twelve-month period. The intent of the Agreement is to address the violations and prevent their recurrence. Please carefully review this Agreement. If you agree with the terms and conditions, please sign the original and return it to this office and retain a copy for your records.

If you need further explanation of the terms of the BCA or need to negotiate modifications, please contact Jason Wolf of this office by calling 417-891-4300, via email at jason.wolf@dnr.mo.gov, or via mail at the Missouri Department of Natural Resources, Southwest Regional Office, 2040 W. Woodland, Springfield, Missouri 65807.

We are offering to meet with you in this office on **July 7, 2025 at 10:00 a.m.** If you prefer, we can discuss the issues by telephone. To demonstrate your willingness to comply, you must respond to this letter by **July 7, 2025**. Please sign, retain a copy for your records, and return the Agreement or arrange for a meeting to negotiate an alternate agreement. Please note that failure to respond to this letter or comply with the terms of the Agreement will result in escalated enforcement action. In the event you choose not to enter into this agreement, the department will seek other appropriate enforcement remedies, which could include monetary penalties.

Sincerely,

SOUTHWEST REGIONAL OFFICE



Tanya Turner
Regional Director

TST/jwn

Enclosures

c: Public Drinking Water Branch, Monitoring Section

mo5010730-seligman-pws-20250609-bca-lv2-barry-dw

AN ORDINANCE OF THE CITY OF SELIGMAN, MISSOURI AUTHORIZING
THE MAYOR TO ENTER INTO A BILATERAL COMPLIANCE AGREEMENT BETWEEN
THE SELIGMAN PUBLIC WATER SYSTEM AND MISSOURI DEPARTMENT OF
NATURAL RESOURCES SOUTHWEST REGIONAL OFFICE.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SELIGMAN,
MISSOURI, AS FOLLOWS:

SECTION 1. The Mayor of the City of Seligman, Missouri is hereby authorized to execute on behalf of said City, a bilateral compliance agreement between the Seligman public water system and Missouri Department of Natural Resources Southwest Regional Office.

SECTION 2. A copy of said agreement is attached.

SECTION 3. This Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and on its approval by the Mayor.

Read two times and passed by the Board of Aldermen of the City of Seligman, Missouri this 14th day of July, 2025.

MICHAEL AVERS, MAYOR

ATTEST:

BRIAN NICHOLS, CITY CLERK

1st Reading

Motioned _____
 Seconded _____

Aye

Nay

McKinney	_____	_____
Tanis	_____	_____
Carter	_____	_____
Greene	_____	_____

Absent _____

2nd Reading

Motioned _____
 Seconded _____

Aye

Nay

McKinney	_____	_____
Tanis	_____	_____
Carter	_____	_____
Greene	_____	_____

Absent _____



**MISSOURI DEPARTMENT OF NATURAL RESOURCES
PUBLIC DRINKING WATER BRANCH
BILATERAL COMPLIANCE AGREEMENT
SELIGMAN PWS
BARRY COUNTY, MISSOURI PUBLIC WATER SYSTEM MO5010730**

June 9, 2025

This Bilateral Compliance Agreement (Agreement) is an understanding between the Missouri Department of Natural Resources Southwest Regional Office (department) and Seligman public water system (public water system) that the following statement of facts is true and both agree on the following compliance schedule to correct violations of the Missouri Safe Drinking Water Law and Regulations.

STATEMENT OF FACTS

1. The person in responsible charge of the public water system is Michael Avers, Mayor, 29144 Main Street, Seligman, MO 65745, 417-342-9829.
2. The public water system is located at 29144 Main Street, Seligman, in Barry County.

<u>PWS Feature</u>	<u>Location</u>
Well #1	Section 23, Township 21 North, Range 28 West Latitude 36.519030° North, Longitude -93.938074° West
Well #3	Section 23, Township 21 North, Range 28 West Latitude 36.520627° North, Longitude -93.941324° West
Well #4	Section 26, Township 21 North, Range 28 West Latitude 36.513413° North, Longitude -93.928488° West

3. The public water system serves piped water for human consumption to at least 25 residents on a year-round basis and is therefore a community public water system as defined in Missouri Safe Drinking Water Regulation 10 CSR 60-2.015.
4. The public water system collected two or more total coliform positive samples in a single month triggering an Assessment Level evaluation as outlined in Missouri Safe Drinking Water Regulation 10 CSR 60-4.022(9) during November 2023, November 2024, December 2024, and April 2025.
5. Samples collected from the wells since 2015 due to Ground Water Rule requirements are total coliform absent. The absence of total coliform in the well samples indicate that the wells are not the source of the bacteriological contamination. Therefore, if the treatment provision is initiated, detention will not be required.

6. During the Level 2 Assessment on May 21, 2025, there was no definitive cause for the recent positive bacteriological results; however, the system has experienced issues that may have contributed to the contamination. The system has experienced a low-pressure event (limited to one customer), and a couple of fires, which required high instantaneous demand since the last Level 2 Assessment. Additionally, the current Level 2 Assessment identified sanitary defects at Well #4, and previous Level 2 Assessment identified a sanitary defect at Well #3. The system plans to temporarily disinfect the storage tanks and distribution system by injecting sodium hypochlorite after repairs are made to the injection system. The system expects to temporarily chlorinate for approximately one month to conduct system wide disinfection. The system should consider voluntarily chlorinating on a permanent basis before triggering the Treatment Provision of this agreement

COMPLIANCE SCHEDULE

General Provisions -

A. This compliance schedule shall begin on the date of signature by the person(s) in responsible charge of the public water system, indicating acceptance of the terms of the Agreement. The compliance period of this Agreement will be for a minimum of 12 months. The timeline and requirements in the Specific Provisions begin upon the date the Agreement is signed by the public water system.

B. This Agreement may only be modified by mutual written consent of the department and the public water system.

C. During the compliance period, the department will not commence formal litigation for past violations of the Missouri Safe Drinking Water Law or regulations as stipulated in the Statement of Fact section of this Agreement; however, the public water system will continue to accrue all violations.

D. Failure to comply with the terms of this Agreement shall result in enforcement action, which may include the issuance of an Order to resolve the violations, payment of penalties, or referral of this matter to the Missouri Attorney General's Office for litigation.

E. The responsible person/continuing authority in charge of the public water system shall adequately maintain and operate the system to prevent future violations of the Missouri Safe Drinking Water Law and Safe Drinking Water Regulations.

F. At the end of the compliance period, if the public water system meets the terms of the Agreement, the Southwest Regional Office shall issue a letter of notification to the public water system indicating that the terms of the Agreement are complete, the system is returned to compliance, and the compliance schedule is formally ended. Until receipt of such letter, the system shall not assume that the compliance schedule has ended.

G. At the end of the compliance schedule covered by this Agreement, the public water system shall continue to monitor for microbiological, chemical, and radiological contaminants as required in 10 CSR 60 and shall perform all operational monitoring as prescribed in those regulations. Failure to fulfill this term may result in immediate referral for formal enforcement action.

H. The public water system must perform public notice in accordance with the requirements of 10 CSR 60-8.010 as directed by the department.

I. In the event of transfer of ownership of the public water system, the terms of this Agreement shall be binding on the heirs, successors, assigns, and agents of the current ownership until the terms have been fulfilled and are satisfactory to the department. The current owner shall inform the new owner of the requirements of this Agreement.

Specific Provisions -

Level 2 Assessment Corrective Action

1. While temporarily chlorinating, the public water system shall:

a. Test the free chlorine residual at each entrance to the distribution system, Monday through Friday, and record results in operational records. A monthly monitoring log is enclosed.

b. Test the total chlorine residual at the site of each routine bacteriological sample collection and record this information on the sample form and in operational records.

c. After the system discontinues temporary chlorination, and no chlorine residuals remain in the system, collect "special" bacteriological samples to determine the effectiveness of this corrective action.

2. Within 10 days, the public water system shall seal all casing openings on the well with silicone caulk (or other means) except for a properly constructed vent and shall provide photographs with adequate detail to demonstrate all openings in the casing are sealed and the vent is properly vented and screened.

3. The public water system shall utilize department approved disinfection standards for all newly constructed or repaired water distribution lines or components, as described in the fact sheet, Repair and Disinfection of Water Mains – PUB2442 (enclosed).

Treatment

1. If after temporary chlorination is removed, the public water system triggers one Assessment Level event, then the public water system shall initiate the Treatment Provision. An Assessment Level event is triggered either through the accrual of two or more total coliform positive samples in one month or failure to collect repeat samples following a routine total coliform positive sample. Upon notification, the public water system shall complete the following actions:

- a. The public water system shall immediately either hand chlorinate or install emergency chlorine disinfection to maintain a minimum free chlorine residual level as directed below. The public water system shall maintain emergency disinfection until the cause of the microbiological problem is identified and corrected, or until permanent full-time disinfection is installed and operational.
- b. The public water system shall submit, within 15 days of notification, a Drinking Water Emergency Exception Request application to the Missouri Department of Natural Resources, Water Protection Program, Public Drinking Water Branch Permit and Engineering Section, P.O. Box 176, Jefferson City, MO 65102. The application is found on our website <https://dnr.mo.gov/forms-applications>.
- c. The public water system shall immediately consult with a professional engineer licensed in Missouri to provide technical guidance during the construction of the permanent chlorination and detention facilities. The chlorination facilities shall be designed and constructed in accordance with the Department's Minimum Design Standards for Missouri Community Water Systems - December 10, 2013.
- d. Within 120 days of approval of the Drinking Water Emergency Exception Request, the public water system shall construct chlorination facilities in accordance with the guidance of a professional engineer licensed in Missouri.
- e. Within 30 days of completion of the chlorination and detention facilities, the public water system shall submit two copies each of as-built engineering plans and technical specifications prepared by a professional engineer licensed in Missouri along with the completed Construction Permit Application and Statement of Work Completed forms, to: Missouri Department of Natural Resources, Public Drinking Water Branch Permits and Engineering Section, P.O. Box 176, Jefferson City, MO 65102.

2. When adding chlorine, the public water system shall obtain chlorine test equipment designed to measure the residual disinfectant concentrations for free chlorine and combined or total chlorine using one of the methods in 40 CFR 141.74(a)(2) and 40 CFR 141.131. The most commonly used approved method for measuring chlorine residuals is a DPD colorimetric test kit designed for the water and wastewater industry.

3. When adding chlorine, the public water system shall maintain a minimum free chlorine residual of 0.5 milligrams per liter (mg/L) at the entry points to the distribution system, i.e., at the well(s), and maintain 0.2 mg/L total residual chlorine in all parts of the distribution system.

4. When adding chlorine, the public water system shall test daily the free chlorine residual at the entrance to the distribution system and record these results in the water operational records. By the 10th day of the following month, the public water system shall submit a photocopy of the free chlorine residual, daily test results from each entry point to the distribution system for each month to the Southwest Regional Office.

5. When adding chlorine, the public water system shall test the total chlorine residual at the site of each routine bacteriological collection and record this information on the sample form and in the water operational records.

6. When adding chlorine, the public water system shall notify the Regional Office by the end of the next business day of any free chlorine level at the entry point to the distribution that is below 0.5 mg/L and if the free chlorine level was below 0.5 mg/L for more than four hours.

Bilateral Compliance Agreement
Seligman PWS
June 9, 2025
Page 6

SIGNATURES



Kristen Pattinson, Chief
Drinking Water Section
Southwest Regional Office
Missouri Department of Natural Resources

June 9, 2025

(Date)

(Signature)

(Date)

(Typed or Printed Name)

(Title)

(Public Water System)

Attachments

Repair and Disinfection of Water Mains – PUB2442
Chlorine Monitoring Log



Department Reports

City Hall Report*

Staffing:

- New hire for the deputy clerk position starts 7/14/25, he will immediately start processing water payments to get familiar while we are setting up Show Me Courts access.

Recent Events:

- Annual addendum submitted to the State Auditors office (excess revenue from fines)
- 6 month Financial Statement - Prepared, to be published
- Annual workers comp audit - in progress

Utility Billing:

- Penalties Applied - 63
- Shut offs - 11
 - 7 Currently off 7/10/25

12:25 PM

07/10/25

Accrual Basis

City of Seligman
Statement of Financial Income and Expense
 January through June 2025

	Capitol Impr...	General	Parks Dept	Sewer Dept	Street Dept	Water Dept	Unclassified	TOTAL
Ordinary Income/Expense								
Income								
5110 · Property taxes	0.00	12,472.64	0.00	0.00	7,097.74	0.00	0.00	19,570.38
5120 · Sales Tax	37,127.45	74,254.87	21,856.26	0.00	33,834.61	0.00	0.00	167,073.19
5130 · Franchise taxes	0.00	6.68	0.00	0.00	0.00	0.00	0.00	6.68
5140 · Use tax	0.00	38,282.44	0.00	0.00	0.00	0.00	0.00	38,282.44
5210 · Motor fuel taxes	0.00	0.00	0.00	0.00	22,645.20	0.00	0.00	22,645.20
5300 · Water Charges	0.00	0.00	0.00	0.00	0.00	220,082.22	0.00	220,082.22
5301 · Primacy Fees	0.00	0.00	0.00	0.00	0.00	0.00	3,512.68	3,512.68
5302 · Sewer Charges	0.00	0.00	0.00	56,486.82	0.00	0.00	0.00	56,486.82
5303 · Trash Charges	0.00	130.00	0.00	0.00	0.00	0.00	27,470.13	27,600.13
5400 · Licenses & permits	0.00	660.00	0.00	0.00	0.00	0.00	0.00	660.00
5410 · CC RENT	0.00	399.00	0.00	0.00	0.00	0.00	0.00	399.00
5500 · Fines & forfeitures	0.00	10,229.89	0.00	0.00	0.00	0.00	0.00	10,229.89
5600 · Interest	0.00	1,318.70	0.00	0.00	0.00	10,627.11	0.00	11,945.81
5720 · State Grants	3,350.00	0.00	0.00	0.00	0.00	0.00	0.00	3,350.00
5810 · Contributions / Donations	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00
5910 · Miscellaneous	0.00	2,063.98	0.00	0.00	0.00	5,424.66	0.00	7,488.64
5920 · Cemetery Lot Fee	0.00	400.00	0.00	0.00	0.00	0.00	0.00	400.00
Total Income	40,477.45	140,218.20	22,356.26	56,486.82	63,577.55	236,133.99	30,982.81	590,233.08
Gross Profit	40,477.45	140,218.20	22,356.26	56,486.82	63,577.55	236,133.99	30,982.81	590,233.08
Expense								
6105 · Trash	0.00	568.25	0.00	0.00	0.00	0.00	22,750.00	23,318.25
6160 · Dues/Licenses/Primacy	0.00	280.67	0.00	0.00	0.00	360.00	3,641.96	4,282.63
6170 · Employee insurance	0.00	2,207.46	0.00	0.00	939.24	825.06	0.00	3,971.76
6180 · Employee retirement	0.00	481.65	0.00	0.00	0.00	0.00	0.00	481.65
6190 · Gasoline and diesel	0.00	2,305.67	0.00	0.00	2,301.32	1,196.25	0.00	5,803.24
6200 · Insurance	0.00	23,561.54	2,999.80	7,096.44	6,133.80	25,779.33	0.00	65,570.91
6210 · Miscellaneous Expense	0.00	1,044.88	0.00	0.00	0.00	1,058.17	0.50	2,103.55
6215 · Medical Insurance	0.00	11,249.87	0.00	2,350.35	3,383.15	4,853.30	0.00	21,836.67
6220 · Office supplies and postage	0.00	273.30	111.19	0.00	0.00	0.00	0.00	384.49
6230 · Payroll Expenses	0.00	49,640.34	2,711.08	20,468.44	27,046.46	51,842.43	5,813.61	157,522.36
6250 · Professional fees	0.00	13,067.54	4,806.98	588.96	930.00	8,520.36	0.00	27,913.84
6255 · Postage	0.00	0.00	0.00	0.00	0.00	2,145.31	0.00	2,145.31
6260 · Repairs & maintenance	0.00	153.50	1,516.52	388.50	8,470.23	889.72	0.00	11,418.47
6270 · Supplies	0.00	592.95	1,845.35	569.51	2,797.03	23,387.53	0.00	29,192.37
6275 · Tools/Equipment	0.00	413.00	1,959.37	532.52	4,036.82	1,058.25	0.00	7,999.96
6280 · Telephone/Internet	0.00	602.00	0.00	0.00	0.00	3,953.38	0.00	4,555.38
6290 · Training	0.00	1,742.86	0.00	34.00	0.00	837.00	0.00	2,613.86
6300 · Uniforms	0.00	0.00	0.00	0.00	0.00	831.05	0.00	831.05
6310 · Utilities	0.00	2,962.25	0.00	8,874.19	11,126.39	19,861.26	0.00	42,824.09
6320 · Vehicle Expense	0.00	2,553.73	0.00	0.00	112.92	0.00	0.00	2,666.65
7110 · Capital outlay - land	550.00	0.00	0.00	0.00	0.00	0.00	0.00	550.00
7130 · Capital outlay - Vehicles	11,939.04	0.00	0.00	0.00	0.00	0.00	0.00	11,939.04

12:25 PM

07/10/25

Accrual Basis

City of Seligman
Statement of Financial Income and Expense
 January through June 2025

	Capitol Impr...	General	Parks Dept	Sewer Dept	Street Dept	Water Dept	Unclassified	TOTAL
7140 · Capital outlay - Equipment	10,691.69	0.00	0.00	0.00	0.00	0.00	0.00	10,691.69
8300 · Grant Expense	0.00	7,900.00	0.00	0.00	0.00	0.00	0.00	7,900.00
Total Expense	23,180.73	121,601.46	15,950.29	40,902.91	67,277.36	147,398.40	32,206.07	448,517.22
Net Ordinary Income	17,296.72	18,616.74	6,405.97	15,583.91	-3,699.81	88,735.59	-1,223.26	141,715.86
Other Income/Expense								
Other Income								
9400 · Transfer Fee in lieu of	0.00	13,833.14	0.00	-2,824.35	0.00	-11,008.79	0.00	0.00
Total Other Income	0.00	13,833.14	0.00	-2,824.35	0.00	-11,008.79	0.00	0.00
Other Expense								
9320 · Transfer (out)	0.00	0.00	0.00	0.00	0.00	0.00	5,665.00	5,665.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00	0.00	5,665.00	5,665.00
Net Other Income	0.00	13,833.14	0.00	-2,824.35	0.00	-11,008.79	-5,665.00	-5,665.00
Net Income	17,296.72	32,449.88	6,405.97	12,759.56	-3,699.81	77,726.80	-6,888.26	136,050.86



12:31 PM

07/10/25

Accrual Basis

City of Seligman
Profit & Loss Budget vs. Actual
 January through December 2025

	Capitol Improvement		General		Parks Dept		Sewer Dept		Street Dept		Water Dept		Total unclassified		TOTAL	
	Jan - Dec 25	Budget	Jan - Dec 25	Budget	Jan - Dec 25	Budget	Jan - Dec 25	Budget	Jan - Dec 25	Budget	Jan - Dec 25	Budget	Jan - Dec 25	Budget	Jan - Dec 25	Budget
Ordinary Income/Expense																
Income																
5110 · Property taxes	0.00		12,472.64		0.00		0.00		7,097.74		0.00		0.00		19,570.38	0.00
5120 · Sales Tax	37,127.45		74,254.87		21,856.26		0.00		33,834.61		0.00		0.00		167,073.19	0.00
5130 · Franchise taxes	0.00		6.68		0.00		0.00		0.00		0.00		0.00		6.68	0.00
5140 · Use tax	0.00		38,282.44		0.00		0.00		0.00		0.00		0.00		38,282.44	0.00
5210 · Motor fuel taxes	0.00		0.00		0.00		0.00		22,645.20		0.00		0.00		22,645.20	0.00
5300 · Water Charges	0.00		0.00		0.00		0.00		0.00		223,848.57		0.00		223,848.57	0.00
5301 · Primacy Fees	0.00		0.00		0.00		0.00		0.00		0.00		3,512.68		3,512.68	0.00
5302 · Sewer Charges	0.00		0.00		0.00		57,575.97		0.00		0.00		0.00		57,575.97	0.00
5303 · Trash Charges	0.00		130.00		0.00		0.00		0.00		0.00		28,069.88		28,199.88	0.00
5400 · Licenses & permits	0.00		660.00		0.00		0.00		0.00		0.00		0.00		660.00	0.00
5410 · CC RENT	0.00		399.00		0.00		0.00		0.00		0.00		0.00		399.00	0.00
5500 · Fines & forfeitures	0.00		10,229.89		0.00		0.00		0.00		0.00		0.00		10,229.89	0.00
5600 · Interest	0.00		1,318.70		0.00		0.00		0.00		10,627.11		0.00		11,945.81	0.00
5720 · State Grants	3,350.00	0.00	0.00		0.00		0.00		0.00		0.00		0.00		3,350.00	0.00
5810 · Contributions / Donations	0.00		0.00		500.00		0.00		0.00		0.00		0.00		500.00	0.00
5910 · Miscellaneous	0.00		2,063.98		0.00		0.00		0.00		6,229.17		0.00		8,293.15	0.00
5920 · Cemetery Lot Fee	0.00		400.00		0.00		0.00		0.00		0.00		0.00		400.00	0.00
Total Income	40,477.45	0.00	140,218.20		22,356.26		57,575.97		63,577.55		240,704.85		31,582.56	0.00	596,492.84	0.00
Gross Profit	40,477.45	0.00	140,218.20		22,356.26		57,575.97		63,577.55		240,704.85		31,582.56	0.00	596,492.84	0.00
Expense																
6105 · Trash	0.00		568.25		0.00		0.00		0.00		0.00		27,400.00		27,968.25	0.00
6110 · Advertising	0.00		0.00	1,000.00	0.00		0.00		0.00		0.00		0.00		0.00	1,000.00
6130 · Computer supplies and expense	0.00		0.00	1,000.00	0.00		0.00		0.00		0.00		0.00		0.00	1,000.00
6140 · Contract labor	0.00		0.00	0.00	0.00		0.00		0.00	20,000.00	0.00		0.00		0.00	20,000.00
6160 · Dues/Licenses/Primacy	0.00		280.67	1,000.00	0.00		0.00	1,000.00	0.00		360.00	11,000.00	3,641.96		4,282.63	13,000.00
6170 · Employee insurance	0.00		2,207.46	0.00	0.00		0.00		939.24		825.06	2,000.00	0.00		3,971.76	2,000.00
6180 · Employee retirement	0.00		481.65	0.00	0.00		0.00		0.00		0.00		0.00		481.65	0.00
6190 · Gasoline and diesel	0.00		2,305.67	12,000.00	0.00		0.00	4,000.00	2,301.32	1,000.00	1,196.25	5,000.00	0.00		5,803.24	22,000.00
6200 · Insurance	0.00		23,561.54	22,000.00	2,999.80	10,000.00	7,096.44	10,000.00	6,133.80	10,000.00	25,779.33	35,000.00	0.00		65,570.91	87,000.00
6210 · Miscellaneous Expense	0.00		1,154.92	0.00	0.00		0.00		0.00		1,058.17	10,000.00	0.50		2,213.59	10,000.00
6215 · Medical Insurance	0.00		11,249.87	29,800.00	0.00	2,000.00	2,350.35	5,000.00	3,383.15	5,000.00	4,853.30	31,800.00	0.00		21,836.67	73,600.00
6220 · Office supplies and postage	0.00		273.30	5,000.00	111.19		0.00		0.00		0.00	3,500.00	0.00		384.49	8,500.00
6230 · Payroll Expenses	0.00		54,536.79	173,900.00	3,277.50	10,000.00	21,284.87	20,000.00	28,076.42	50,000.00	53,880.30	85,000.00	6,084.04		167,139.92	338,900.00
6250 · Professional fees	0.00		13,067.54	18,000.00	4,806.98		588.96	5,000.00	930.00	1,000.00	8,520.36	8,000.00	0.00		27,913.84	32,000.00
6255 · Postage	0.00		0.00	0.00	0.00		0.00		0.00		2,145.31	0.00	0.00		2,145.31	0.00
6260 · Repairs & maintenance	0.00		153.50	5,000.00	1,516.52	12,000.00	388.50	45,000.00	8,470.23	8,000.00	889.72	34,700.00	0.00		11,418.47	104,700.00
6270 · Supplies	0.00		592.95	0.00	1,845.35		569.51		2,797.03		23,387.53	0.00	0.00		29,192.37	0.00
6275 · Tools/Equipment	0.00		413.00	5,000.00	1,959.37	10,000.00	532.52	5,000.00	4,036.82	9,000.00	1,058.25	13,000.00	0.00		7,999.96	42,000.00
6280 · Telephone/Internet	0.00		602.00	2,000.00	0.00		0.00		0.00		4,283.30	8,000.00	0.00		4,885.30	10,000.00
6290 · Training	0.00		1,742.86	5,100.00	0.00		34.00		0.00		837.00	5,000.00	0.00		2,613.86	10,100.00
6300 · Uniforms	0.00		0.00	2,600.00	0.00		0.00		0.00		831.05	3,000.00	0.00		831.05	5,600.00
6310 · Utilities	0.00		2,962.25	11,500.00	0.00		8,874.19	15,000.00	11,126.39	16,000.00	19,861.26	45,000.00	0.00		42,824.09	87,500.00
6320 · Vehicle Expense	0.00		2,553.73	5,100.00	0.00	1,000.00	0.00		112.92		0.00	5,000.00	0.00		2,666.65	11,100.00
7110 · Capital outlay - land	550.00		0.00	0.00	0.00		0.00		0.00		0.00	0.00	0.00		550.00	0.00
7130 · Capital outlay - Vehicles	11,939.04	11,508.59	0.00	0.00	0.00		0.00		0.00		0.00	0.00	0.00		11,939.04	11,508.59
7140 · Capital outlay - Equipment	12,705.41	54,788.82	0.00	0.00	0.00		0.00		0.00		0.00	0.00	0.00		12,705.41	54,788.82
7150 · Capital outlay - Infrastructure	0.00		43,702.59	0.00	0.00		0.00		0.00		0.00	0.00	0.00		0.00	43,702.59
8200 · Interest & agent fees	0.00	0.00	0.00	0.00	0.00		0.00		0.00		0.00	0.00	0.00		0.00	0.00
8300 · Grant Expense	0.00	9,500.00	7,900.00	0.00	0.00		0.00		0.00		0.00	0.00	0.00		7,900.00	9,500.00
Total Expense	25,194.45	119,500.00	126,607.95	300,000.00	16,516.71	45,000.00	41,719.34	110,000.00	68,307.32	120,000.00	149,766.19	305,000.00	37,126.50	0.00	465,238.46	999,500.00
Net Ordinary Income	15,283.00	-119,500.00	13,610.25	-300,000.00	5,839.55	-45,000.00	15,856.63	-110,000.00	-4,729.77	-120,000.00	90,938.66	-305,000.00	-5,543.94	0.00	131,254.38	-999,500.00
Other Income/Expense																
Other Income																
9310 · Transfer In	0.00	0.00	0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00
9400 · Transfer Fee in lieu of	0.00		13,833.14		0.00		-2,824.35		0.00		-11,008.79		0.00		0.00	0.00
Total Other Income	0.00	0.00	13,833.14		0.00		-2,824.35		0.00		-11,008.79		0.00	0.00	0.00	0.00
Other Expense																
9320 · Transfer (out)	0.00		0.00		0.00		0.00		0.00		0.00		5,665.00		5,665.00	0.00
Total Other Expense	0.00		0.00		0.00		0.00		0.00		0.00		5,665.00	0.00	5,665.00	0.00
Net Other Income	0.00	0.00	13,833.14		0.00		-2,824.35		0.00		-11,008.79		-5,665.00	0.00	-5,665.00	0.00
Net Income	15,283.00	-119,500.00	27,443.39	-300,000.00	5,839.55	-45,000.00	13,032.28	-110,000.00	-4,729.77	-120,000.00	79,929.87	-305,000.00	-11,208.94	0.00	125,589.38	-999,500.00

City of Seligman

Balance Sheet

As of June 30, 2025

	Jun 30, 25
ASSETS	
Current Assets	
Checking/Savings	
FreedomGeneral	97,979.17
FreedomWaterDeposits	69,157.58
PeoplesGeneral	323,282.33
Total Checking/Savings	490,419.08
Accounts Receivable	
11000 · Accounts Receivable	913.53
Total Accounts Receivable	913.53
Other Current Assets	
CapImpCD - F - 2648	118,448.35
CapImpCD - F - 2649	59,224.17
CemCD3483 - F	19,156.55
CemCD6032 - F	35,500.00
RateCD1 - P - 8036741	40,629.55
RateCD2 - P - 8050767	78,680.47
RateCD3 - F - 8839	123,859.16
RateCD4 - F - 9387	85,916.73
RateCD4 - P - 8056202	83,539.59
RateCD5 - F - 10309	217,271.77
RateCD6 - P - 8071185	210,660.11
RateCD7 - P - 80001347	204,471.03
Total Other Current Assets	1,277,357.48
Total Current Assets	1,768,690.09
Fixed Assets	
1740 · Equipment	35,733.17
Total Fixed Assets	35,733.17
TOTAL ASSETS	1,804,423.26
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	13,938.26
Total Accounts Payable	13,938.26
Other Current Liabilities	
2200 · Payroll Liabilities	37,807.23
2250 · Sales Tax Collected	-4,323.36
2310 · Meter Deposits	23,059.42
Total Other Current Liabilities	56,543.29
Total Current Liabilities	70,481.55
Total Liabilities	70,481.55
Equity	
3110 · Opening Balance Equity	1,029,367.38
3120 · Retained Earnings	568,523.47
Net Income	136,050.86
Total Equity	1,733,941.71
TOTAL LIABILITIES & EQUITY	1,804,423.26



- Taxes*

Sales Tax Revenue				
	2025	2024	2023	2022
Jan	24753.16	25931.41	23797.5	22448.67
Feb	30572.14	28730.42	26059.71	28455.41
March	25614.05	15365.67	24610.13	7415.97
April	24822.66	29417.8	23457.06	34757.66
May	31677.13	30477.73	23759	29766.21
June	29634.04	24362.95	25597.13	28336
July	31079.18	27117.76	21020.49	27813.43
Aug	0	31217.88	37000.67	28094.31
Sep	0	34384.23	31877.65	32119.89
Oct	0	26752.28	21056.2	26437.76
Nov	0	30593.71	26209.1	24872.26
Dec	0	23903.67	34081.88	28793.68
	198152.4	328255.5	318526.52	319311.25

Use Tax Revenue				
	2025	2024	2023	2022
Jan	5668.22	4570.14	1861.99	
Feb	8110.87	6079.53	4049.05	
March	6724.44	3692.98	1347.61	
April	6405.67	4967.75	3127.9	
May	6037.87	4153.27	1885.06	
June	5335.37	4989.57	2588.88	
July	5145.92	3995.11	5247.59	
Aug		5354.5	7461.78	1.06
Sep		3857.87	3910.08	899.83
Oct		7877.6	4816.03	1318.1
Nov		4521.2	3592.06	1883.58
Dec		4900.52	4697.23	1925.58
	43428.36	58960.04	44585.26	6028.15

Property Tax - 61.91% General, 38.09% Streets				
Month	2025	2024	2023	2022
January	16800.05	15214.83	13530.82	13704.38
February	584.4	852.08	667.79	747.77
March	936.41	716.6	578.86	464.43
April	771.89	674.09	894.01	720.34
May	289.64	594.85	337.82	777.82
June	187.99	275.86	255.14	541.9
July		436.05	255.59	235.96
August		233.18	470.21	76.8
Sept		315.53	31.51	33.67
October		102.47	167.88	237.42
November		35.2	387.64	45.48
December		4903.84	5851.14	5178.04
TOTALS	19570.38	24354.58	23428.41	22764.01

Motor Tax Chart				
Month	2025	2024	2023	2022
Jan.	3778.69	3446.26	3446.92	3075.25
Feb.	3902.89	3420.3	3382.3	3188.36
Mar.	3372	3164.65	3267.67	2709.26
Apr.	3442.01	3200.23	3449.23	2940.49
May.	4187.73	3673.41	2916.42	3401.64
Jun.	3961.88	3631.93	3382.77	3232.88
Jul.	0	3716.09	3536.16	3426.54
Aug.	0	3910.5	3537.5	3289.91
Sep.	0	3984.23	3741.01	3772.03
Oct.	0	3899.54	3614.31	3802.12
Nov.	0	3591.79	3769.8	3466.44
Dec.	0	4062.2	3451.56	3917.1
Totals	22645.2	43701.13	41495.65	40222.02



SELIGMAN POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT FOR JUNE 2025



POLICE REPORTS GENERATED

Calls for Service: 49
Offense Reports: 12
Traffic Contacts: 15
Hours Worked: 165hrs 0m
Flock Camera Reads: 91,426

ACCIDENT/COLLISION INFORMATION

Collisions Reported: 1
Vehicles Involved: 2
Vehicles Damaged: 2
Persons Injured: 1
Fatalities: 0

Chief's Remarks:

The Charger will likely require a new windshield in the coming months due to damage sustained during the storm several months ago. There are more than ten small hail chips, most of which are beyond repair, and one has increased in size. Replacement is anticipated in the near future.

The Sheriff and I have maintained open and effective communication, regularly discussing a variety of matters. We both agree that interdepartmental cooperation is currently very strong, and operations are running smoothly.

We are in the process of securing additional key cards for our office doors to provide the Sheriff's personnel with limited access to our facility. The primary reason for this is to allow restroom access. This arrangement would function similarly to a substation setup we had in place several years ago. While still in the early stages, the initiative is progressing.

The Washburn Police Department recently requested a formal written mutual aid agreement with our agency. After careful consideration of our department's needs and circumstances, I have determined that such an agreement is not necessary at this time. Additionally, due to certain conflicts Washburn has had with other agencies, I believe it is in our best interest to refrain from formal involvement at this point.

Per RSMo 44.090, the executive official of a public safety agency (in this case, the Police Chief) may enter into mutual aid agreements. However, there is a common misconception that such agreements are mandatory in order to provide assistance, which is not the case. Other statutory provisions address the provision of assistance as needed. Our agency does not currently maintain any formal written mutual aid agreements with other departments.

Please note, this decision does not preclude the possibility of assisting Washburn in the future. Any request for assistance will be evaluated on a case-by-case basis, and we will respond as appropriate based on the circumstances.



Public works Report *

Water Dept:

- Work orders completed = 30 completed.
- One Calls / 811 = 15 (99 this year).
- Water Loss = 30.08%.
- New Installations = 2 (one install lead to a major replacement(FR1070)).
- Leaks repaired = 2 (Emergency repair FR1090, tractor ran over a valve, one repair lead to a major replacement(Frost St.)).
- Valve can maintenance.
- Chlorine burn is nearing its end as the tanks run out.
- Curtis and Jonathan both passed the water certification tests 6/18/25, we now have four certified water operators.
- Leak on tower fixed by Tarsco, several panels have rust damage they will work on July 17th.
- Fire hydrant catalog updates, once complete we have a company that specializes in hydrant maintenance and repair we will call.
- Well #4 Master meter died, replacement or repair is in the works, the other two masters should be replaced at the same time due to battery life.

Sewer Dept:

- 4.45' DEPTH.
- Sewer caps / clean outs have been repaired / replaced as found.
- Curtis is fixing to attend a three week class on waste water treatment.

Street Dept:

- Potholes - We are aware, the standing water prevents proper repair.
- Large patch work to take place this summer when the weather gets hot.
- Fallen trees / storm damage cleanup.
- Batwing and brush trimming .

Cemetery:

- Mowing and cleanup.

Parks:

- Splashpad is seeing heavy use
- Graffiti painted over several times at DD park, picnic tables have graffiti to be painted over.
- Drinking fountain installed at City Hall park, DD park will be installed shortly.
- New Flag hangers install around the City.
- 4th prep around the City.

Wishon Repair - Was supposed to be a simple new line attach to existing meter. Meter loop had a near broken valve due to tampering in the past, not current resident. Upon going to fix the valve, found the service line was steel. We remove steel lines back to poly when possible now to prevent future leaks. In doing this we found that it was actually a Tee that goes to another main line feeding buildings on 37. We replaced all of the service steel back to where we found poly at the road and replaced the old curb stop with a new one and a can big enough to access it in the future.



Emergency Repair 1090 - Tractor ran over a valve after hours, broken. Info was passed out to customers asap, notices given next day, repair finished and back online before morning. Assistance from the Leslie and Corey Stanley and Timmy Evans Helped a lot.



Tower Leak Fixed



Panel Damage - Repair attempt on July 17th



AN ORDINANCE REPEALING SECTION 405.340: “C-2” GENERAL COMMERCIAL DISTRICT, OF THE MUNICIPAL CODE AND ENACTING A NEW SECTION 405.340: “C-2” GENERAL COMMERCIAL DISTRICT, IN LIEU THEREOF.

WHEREAS, the Planning and Zoning commission for the City of Seligman, Missouri has requested updates to the municipal code of the City of Seligman regarding zoning regulations as attached to this ordinance, and;

WHEREAS, the Planning and Zoning commission approved the addition of Recreational Vehicle Park (A recreational vehicle park shall be permitted only upon the issuance of a special use permit. The owner, operator and occupants of a recreational vehicle park shall develop and use the park in strict compliance with the conditions imposed by the permit.) to subsection “C” Permitted Uses: on June 23rd, 2025, and;

WHEREAS, the Aldermen for the City of Seligman, Missouri desire to update the municipal code as requested.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SELIGMAN AS FOLLOWS:

SECTION ONE: Section 405.340: “C-2” General Commercial District, of the Municipal Code is hereby repealed, and a new Section 405.340: “C-2” General Commercial District is enacted in lieu thereof:

SECTION TWO: Section 405.340: “C-2” General Commercial District a copy of which is attached to this ordinance:

SECTION THREE: This ordinance supersedes and revokes any provisions of past ordinance(s) inconsistent with the provision of this ordinance.

SECTION FOUR: If any provision of this ordinance is held invalid, such invalidity shall not affect any other provision, or the application thereof, which can be given effect without the invalid provision or application and to this end the provisions of this ordinance are declared to be severable.

SECTION FIVE: This ordinance shall be in full force and effect from the date of its final passage and approval.

SECTION SIX: Said approval being effective the 14th day of July, 2025.

MICHAEL AVERS, MAYOR

ATTEST:

BRIAN NICHOLS, CITY CLERK

1st Reading

Motioned _____
Seconded _____

Aye

Nay

McKinney	_____	_____
Tanis	_____	_____
Carter	_____	_____
Greene	_____	_____

Absent _____

2nd Reading

Motioned _____
Seconded _____

Aye

Nay

McKinney	_____	_____
Tanis	_____	_____
Carter	_____	_____
Greene	_____	_____

Absent _____

Exhibit A:

SECTION 405.340: "C-2" GENERAL COMMERCIAL DISTRICT

- A. Intent and Purpose of District. The "C-2" General Commercial District is intended for the purpose of allowing basic retail, service, and office uses as in a "C-1" District, except there are setback and parking requirements.
- B. District Regulations. In District "C-2", no structure or land shall be used, and no structure shall be altered, enlarged, or erected which is arranged, intended, or designed for other than one (1) of the uses listed below in Subsection (C).
- C. Permitted Uses.
All uses allowed in "C-1" District.
Automobile sales and repair.
Farm and lawn and garden equipment sales and repair.
Storage buildings.
Boat, RV and manufactured home sales.
Car wash.
Laundromat.
Taverns and nightclubs.
Plumbing and heating sales and storage.
Wholesale sales and warehouses.
Communications Tower
Recreational Vehicle Park (A recreational vehicle park shall be permitted only upon the issuance of a special use permit. The owner, operator and occupants of a recreational vehicle park shall develop and use the park in strict compliance with the conditions imposed by the permit.)
Any other uses which the Board of Aldermen may allow under a special use permit under Article V of this Chapter.
- D. Intensity of Use Regulations.
1. No requirements for commercial uses in this district, except to meet fire regulations.
2. Fifteen thousand (15,000) square feet of lot area shall be required for building.
- E. Height Regulations. No building shall exceed forty-five (45) feet in height.
- F. Yard Regulations.
1. Front yard. The front yard shall be a minimum of fifty (50) feet in depth measured from the front lot line or measured sixty-five (65) feet from the centerline of any collector or local street or measured seventy-five (75) feet from the centerline of any State highway, whichever front yard setback would be greater.
2. Side yard. None required, except adjacent to residential land uses, then the side yard shall be twenty (20) feet. Existing uses otherwise complying shall not be required to provide a side yard.
3. Rear yard. None required, except adjacent to residential land uses, then the rear yard shall be twenty-five (25) feet. Existing uses otherwise complying shall not be required to provide a rear yard.
4. Landscaping and screening. A solid or semi-solid fence at least six (6) feet high in a side or rear yard shall be provided adjacent to any adjoining residential district; however, in the event the adjacent residential district and the commercial development are separated by a public right-of-way, no landscaping or screening shall be required.

- G. Parking Regulations. Off-street parking is not required in this district for existing structures. Any new structures shall have at least one (1) parking spot for each five hundred (500) square feet or fraction thereof of floor space.
- H. Square Footage and Foundations. No structure, except accessory use buildings, shall be allowed in this district unless it meets the following minimum requirements:
1. It shall have at least eight hundred (800) square feet of floor area.
 2. Its width cannot be less than forty percent (40%) of its length or its length cannot be less than forty percent (40%) of its width.
 3. It must have a permanent foundation.



Special Use Permit Terms

Acceptable terms of the permit to be considered by the Planning and Zoning Commission before returning a recommendation to the Board of Aldermen

NOW, THEREFORE, CITY AND PROPERTY OWNER, agree as follows:

CITY shall furnish water and sewer service to the RV Park in the same manner as all other customers of the City.

In consideration of the installation of the master water meter and furnishing water, PROPERTY OWNER shall comply with all rules of the RV Park and ensure all third parties shall comply with the rules of the RV Park. Said RV Park rules are attached hereto and incorporated herein by reference as Exhibit A.

PROPERTY OWNER shall pay all service line expenses from the City's master meter to each individual water source in RV Park and shall not be subject to individual billing for each service connection separately.

PROPERTY OWNER shall pay all service line expenses from the City's main line to each individual sanitary septic access point in RV Park and shall not be subject to individual billing for each service connection separately.

PROPERTY OWNER shall ensure all service lines are maintained in good condition and make all necessary repairs to ensure minimal water loss and to protect public health and safety.

PROPERTY OWNER shall pay the water costs attributed to the use indicated on the master meter, subject to the monthly charges by the City of Seligman. Failure to pay shall be a breach of this agreement.

PROPERTY OWNER shall install a back flow prevention device that is approved by the CITY and the Missouri Department of Natural Resources and shall provide all maintenance to ensure the device is operating properly at all times. This device shall be inspected yearly in accordance with the City's Cross connection control general policy and Missouri Code of State regulations, Title 10 - Division 60 - Chapter 11 – Backflow Prevention.

PROPERTY OWNER shall agree to limit stays at the RV Park to 90 consecutive days in one calendar year.

This Agreement shall immediately terminate if PROPERTY OWNER transfers any right, title and interest in the RV Park, in any manner to any other person(s) or entities.

CITY reserves the right to terminate this Agreement after sixty (60) days written notice to PROPERTY OWNER at 7989 Berry Ave, Seligman, MO 65745.



7/14/25 MEETING MINUTES-DRAFT



Call to Order 6:01pm

Present Aldermen McKinney, Tanis, Carter and Greene, Mayor Avers, Brian Nichols, Matt Phillips.

Attendees Clifford Ferguson, Jeanne Raphael, Mike Brown, Neal Stanley

Consent Agenda Approval Alderman McKinney requested a change to the June 9th minutes to reflex comments made by Alderman Lamb and Pratt during the Mayor compensation portion of the meeting, Motion to approve the changes as discussed. Greene, Second Tanis, Aye All Nay None
Motion to approve the consent agenda (minutes, unpaid bills, and utility adjustments). McKinney, Second Tanis, Aye All Nay None

Audience None

Regular Agenda (Tentative)

- Unfinished Business
 - Video Conference Policy - Discussion of the policy drafted by Lauber Municipal Law
 - Motion for the first reading of Bill# 657 by title only, AN ORDINANCE OF THE CITY OF SELIGMAN TO ADOPT A VIDEO CONFERENCE MEETING POLICY FOR THE BOARD OF ALDERMEN. McKinney, Second Greene, Aye All Nay None
 - Motion for the second reading of Bill# 657 creating ordinance 25-05 by title only, AN ORDINANCE OF THE CITY OF SELIGMAN TO ADOPT A VIDEO CONFERENCE MEETING POLICY FOR THE BOARD OF ALDERMEN. McKinney, Second Carter, Aye All Nay None
 - Financial Publication (six month financial report) Discussion and review
 - Motion for the reading and approval of Bill# 658 by title only, A RESOLUTION FOR THE CITY OF SELIGMAN TO APPROVE THE 2025 FINANCIAL STATEMENT TO PUBLISH. Tanis, Second McKinney, Aye All Nay None
 - MO DNR bilateral agreement
 - Discussion of the terms and options
 - Motion to begin full time chlorination of the water system. McKinney, Second Greene, Aye All Nay None
- Department Reports
 - City Hall Report (Financial Report, tax totals, utility billing update, staffing, City events) Mayor Avers read the report in the council packet.
 - Police Department Report (monthly activity and news) Mayor Avers read the report in the council packet.
 - Public Works Report (recent repairs and work reports for Streets, Parks, Water, Sewer, Cemetery) Mayor Avers read the report in the council packet.
- New Business
 - C-2 code section update / RV park permitted use
 - Motion for the first reading of Bill# 659 by title only, AN ORDINANCE REPEALING SECTION 405.340: "C-2" GENERAL COMMERCIAL DISTRICT, OF THE MUNICIPAL CODE AND ENACTING A NEW SECTION 405.340: "C-2" GENERAL COMMERCIAL DISTRICT, IN LIEU THEREOF. McKinney, Second Tanis, Aye All Nay None
 - Motion for the second reading of Bill# 659 creating ordinance 25-06 by title only, AN ORDINANCE REPEALING SECTION 405.340: "C-2" GENERAL COMMERCIAL DISTRICT, OF

THE MUNICIPAL CODE AND ENACTING A NEW SECTION 405.340: "C-2" GENERAL COMMERCIAL DISTRICT, IN LIEU THEREOF. McKinney, Second Greene, Aye All Nay None

- Special use permit terms / RV park
 - Mayor Avers read the terms in the council packet.

Adjourn - Motion to Adjourn at 6:35pm - Tanis, Second Greene, Aye All Nay None